

**Tamkang University Regulations for the Academic Committee's
Deliberations on Faculty Academic Works**

Secretariat Regulation No. 1040000072 (12/10/2015)

Article 1

These regulations are enacted in accordance with Article 7 of the regulations establishing this committee.

Article 2

In accordance with these regulations, this committee deliberates on:

1. Works for promotion
2. Academic monographs

Article 3

The abovementioned items of Article 2 of these regulations will be sent by this committee to each responsible subcommittee for deliberation based on their academic discipline.

Article 4

Works for promotion and academic monographs sent for outside examination will have two examiners; the selection of examiners will be made from a list of three to five names recommended by the responsible subcommittee of this committee, and the chair of this committee will make the selection. The works for promotion of artistic teachers will have four examiners; the selection of examiners will be made from a list of six to eight names recommended by the responsible subcommittee of this committee, and the chair of this committee will make the selection.

Examiners of the teaching research model cases of promotion should be experts having an outstanding teaching specialization background or education specialization background; examiners of the technical applications model cases of promotion should be reputable experts having practical experience or knowledge of related fields in industry and academia.

Article 5

Examination standards:

1. The examination standards of faculty works for promotion are in accord with the regulations of Article 2, Paragraph 3 of TKU Faculty Promotion Regulations.

- (1) Those promoting to assistant professor should have a work equivalent to the standard of a PhD dissertation and exhibit the ability of independent research.
- (2) Those promoting to associate professor should have consecutive works in their particular academic field and have a practical contribution.
- (3) Those promoting to professor should have innovative and consecutive works in their particular academic field and have a major practical contribution.

2. The examination standards of researchers' works for promotion are to be treated in accordance with the regulations of Article 6, Paragraph 3 of TKU Examination and

Promotion Regulations for Researchers. The main conditions are:

- (1) Those promoting to assistant researcher should have a work equivalent to the standard of a PhD dissertation and exhibit the ability of independent research.
- (2) Those promoting to associate researcher should have consecutive works in their particular academic field and have a practical contribution.
- (3) Those promoting to researcher should have innovative and consecutive works in their particular academic field and have a major practical contribution.

3. The main conditions of the examination standards of academic monographs are:

- (1) The contents should possess academic theory or innovation.
- (2) The contents should possess academic or applications value and contribution.

Article 6

Examination process:

1. Works for promotion:

- (1) Cases of faculty promotion in the disciplines of the humanities, social sciences, sciences and engineering:
 - a) The initial examination of an outside examination must have two examiners. The examination results and comments of each examiner must be in agreement. If the examination results and comments are different, then the case is regarded as not having passed the examination.
 - b) If the two examiners recommend or highly recommend or one examiner recommends and one examiner highly recommends and the examination results and comments are in agreement, then the subcommittee upon holding a meeting shall endorse the recommendation.
 - c) If the two examiners do not recommend the case, then the subcommittee upon holding a meeting shall not endorse the case for promotion.
 - d) If one examiner does not recommend the case and the other examiner recommends or highly recommends the case, and the examination results and comments are the same, then the subcommittee upon holding a meeting shall endorse the promotion case to be sent to a third reader for a second examination. The results of the second examination shall again be endorsed by the subcommittee upon holding a meeting.
- (2) Cases for faculty promotion in the artistic disciplines:
 - a) An outside examination must have four examiners. Each examiner's examination results and comments must be in agreement. If the examination results and comments are not in agreement, then the case is regarded as not having passed the examination.

- b) The final result of an outside examination must have at least three examiners giving a score of 70 or higher, and if the examination results and comments are in agreement, then the subcommittee upon holding a meeting shall endorse the recommendation.

2. Academic monographs:

- (1) Each responsible subcommittee of this committee should make an initial complete examination endorsement for the academic monograph. Monographs that pass the promotion process can be considered “passed”. The yearly investigation report, incomplete works, etc. should be considered “not passed”. The remaining are in principle to be sent for examination to outside expert scholars.
- (2) The results of the outside examination are to be treated in accord with the following:
 - a) If the two examiners pass the case and the each examiner’s examination results and comments are in agreement, then the subcommittee can endorse the case. If the examination results and comments are not in agreement, then the case is regarded as not having passed the examination.
 - b) If the two examiners do not pass the case, then the subcommittee upon holding a meeting shall not endorse the case.
 - c) If one examiner passes the case and one does not, and the examination results and comments are in agreement, then the subcommittee upon holding a meeting can endorse the case to be sent to a third reader for a second examination. The results of the second examination are again sent to the subcommittee for endorsement.

If any case needs to be sent to a third reader for examination, then a selection from the name list that the responsible subcommittee provided for the selection of the original two examiners will again be determined by the chair of this committee. When the work is sent to the third reader for examination, the examination comments of the former two examiners shall not be enclosed.

Article 7

The review work of the various provisions of these regulations as far as the names of the reviewers and the specific statements of this committee and the subcommittees will all be granted the strictest secrecy. The name of the author or applicant will not be granted secrecy. The comments of the reviewers can at the request of the person(s) involved be issued in printed (copied) form. However only after the review cases of the works for promotion have been determined by the TKU Academic Committee, can the person(s) involved initiate a request to the Office of Human Resources for issuance of the outside reviewers comments in printed (copied) form.

Article 8

This committee will without exception not accept and hear a case where the applicant has an objection to the results of the outside review.

Article 9

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These regulations after being passed at meeting of the TKU Academic Committee will be sent to the university president's office for approval; after which they will take effect on the date of publication. The same applies to any later amendments made.